



CITY OF KENTON INCOME TAX DEPARTMENT
AFFIDAVIT TO INACTIVATE OR CLOSE A BUSINESS ACCOUNT

AFFIDAVIT FOR TAX YEAR _____ (Tax Year MUST be entered)

BUSINESS NAME: _____ FID or Kenton Acct Number _____

A business may notify the Tax Department that they do not expect to be a taxpayer for this tax year if both of the following apply:

- 1) The business was required to file a tax return for the immediately preceding taxable year due to performing services at a worksite location within the City of Kenton.
2) The business no longer provides services in the City of Kenton and does not expect to be subject to the City of Kenton's income tax for the stated year.

Briefly describe the circumstances, including the location of the previous worksite location and the last date on which the business performed services or made any sales within the City of Kenton.

Blank lines for describing circumstances.

An officer of the business must sign below to attest to this statement:

'The affiant has no plans to perform any services within the municipal corporation, make any sales in the municipal corporation, or otherwise become subject to the tax levied by the municipal corporation during the taxable year. If the affiant does become subject to the tax levied by the municipal corporation for the taxable year, the affiant agrees to be considered a taxpayer and to properly register as a taxpayer with the municipal corporation if such registration is required by the municipal corporation's resolutions, ordinances, or rules.'

The municipal corporation referred to in the paragraph above is the City of Kenton and taxpayer registration is required. Taxpayers are required to notify the Tax Department of any changes in their status after the filing of this affidavit. By signing below, I state that I have the authority to complete this affidavit for the named business.'

Attested to by:

Officer Name (please print)

Officer Signature

Title (please print)

Date signed

If there is a withholding account associated with this business, should it also be closed? [] YES [] NO

For office use only: Direct Account closed _____ Withholding Account closed _____