

IMPORTANT CHANGES AND REMINDERS FOR TAX YEAR 2017

The due date for filing a return is April 17, 2018.

Cash payments for income tax are no longer be accepted. Payments may be made via check, money order or debit/credit card in our offices, via Mastercard/VISA/Discover at our website – www.kentoncity.com or by calling 1-866-917-7368 (processing fees will be charged).

If you are 65 years of age or older with no city taxable income, please mark the appropriate box on the tax return in Section A and provide proof of your age/type of income. Once you have provided this information, you will not be required to file a Kenton tax return in future years unless your type of income changes.

Effective 1/1/2016, the minimum late filing penalty is \$25.00 per month up to a maximum of \$150.00.

Effective 1/1/2016, the minimum refund or credit carryforward is \$10.00.

Effective 1/1/2016, the non-payment penalty is 15% of the tax unpaid by the return due date.

This packet contains information for Individual Filers only. Business Filers may obtain a return by printing a form from our website (www.kentoncity.com) or by contacting the Tax Department.

Kenton extension to file requests must be filed by April 17, 2018. Your timely filed Kenton or Federal extension must be attached to your return to avoid late filing penalties. An extension to file is not an extension to pay, therefore estimated taxes should be paid with the extension request to avoid non-payment penalty. CREDIT FOR TAXES PAID TO OTHER CITIES WILL BE ALLOWED.

2018 Estimated Payments are due on: **Penalty for late/non-payment will be applied.**

April 15, 2017

June 15, 2017

September 15, 2017

January 15, 2018

Just a reminder that the City of Kenton has mandatory filing. ***Even if you had no income, you must file a tax return.*** Please contact our office at 419-673-1355 for more information on filing your tax return.

No electronic filing of tax returns is available. ***If you have a tax preparer complete your Kenton Income Tax Return, you are responsible for submitting the return to the City of Kenton Income Tax Department.***

Before submitting your return, please verify that all the required information has been attached including W-2s showing Medicare wages and city tax(es) withheld, 1099s, Schedule C(s), Schedule E(s), documentation required for 2106 expense deduction and etc. An incomplete return is not a filed return and can subject your account to late filing penalties.