

**ESTIMATED TAX FILING INSTRUCTIONS (BUSINESS)**

**WHO MUST FILE A DECLARATION:**

EVERY BUSINESS ENTITY conducting activities or producing taxable income within or for the City of Kenton must make a declaration.

**HOW TO FILE DECLARATION:**

Declaration of estimated tax for the year can be made on the Kenton City Income Tax return or directly to the City of Kenton, Division of Taxation, 111 W. Franklin St., P O Box 220, Kenton OH 43326-0220. Use this form to file a declaration.

**PAYMENT OF ESTIMATED TAX:**

The estimated tax or the first quarterly payment may be paid in full with the Income Tax Return, or must be paid quarterly on or before April 15, June 15, September 15 and December 15 for calendar year businesses or by the 15th day of the fourth, sixth, ninth and twelfth months from the beginning of the fiscal year for fiscal businesses.

**WHAT IS TAXABLE INCOME:**

FOR RESIDENT BUSINESS OR PROFESSIONAL ENTITIES, whether sole-proprietorships, fiduciaries, estates or trusts, the term income shall be deemed to mean the net profits arising from the business activities wheresoever conducted.

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**2016 TAX RATE IS 1.50%**

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**ESTIMATED TAX WORKSHEET**

(KEEP FOR YOUR RECORDS - DO NOT FILE)

1. Enter total estimated Kenton taxable income..... 1. \$ \_\_\_\_\_
2. Multiply Line 1 by 1.50% (.0150) and enter here..... 2. \$ \_\_\_\_\_
3. TAX CREDITS
  - a. Enter the overpayment (carry-over) from your previous year Kenton return, if any ..... a. \$ \_\_\_\_\_
  - b. Enter other credits ..... b. \$ \_\_\_\_\_
4. Enter your total credits. (Add lines 3 a. and 3 b.)..... 4. \$ \_\_\_\_\_
5. Net Estimated Tax Due (Subtract Line 4 from Line 2)..... 5. \$ \_\_\_\_\_
6. Enter ¼ of Line 5 here, as the quarterly estimated payment. (If this computation is for less than one year, divide Line 5 by the number of quarters remaining in the year.)..... 6. \$ \_\_\_\_\_

**PAY THE FIRST ESTIMATED PAYMENT WITH YOUR TAX RETURN.**

TAX YEAR  
2016

*for office use only*

DATE RECEIVED \_\_\_\_\_

PAYMENT TYPE \_\_\_\_\_

FILING PERIOD 02 / 2016

AMT. REC'D \$ \_\_\_\_\_

FORM XQ-1 (B)

**CITY OF KENTON**  
**PO Box 220**  
**Kenton, OH 43326-0220**  
**419-673-1355**

**ESTIMATED TAX PAYMENT (Business)**

2<sup>nd</sup> Quarter – Due on or before June 15, 2016 for calendar yr filers  
or due 15<sup>th</sup> of sixth month of fiscal year

**NOTE: TAX RATE FOR 2016 IS 1.50%**

Payment Enclosed \$ \_\_\_\_\_

Federal ID Number

Taxpayer's Name & Address

TAX YEAR  
2016

*for office use only*

DATE RECEIVED \_\_\_\_\_

PAYMENT TYPE \_\_\_\_\_

FILING PERIOD 03 / 2016

AMT. REC'D \$ \_\_\_\_\_

FORM XQ-1 (B)

**CITY OF KENTON**  
**PO Box 220**  
**Kenton, OH 43326-0220**  
**419-673-1355**

**ESTIMATED TAX PAYMENT (Business)**

3<sup>rd</sup> Quarter – Due on or before Sept 15, 2016 for calendar yr filers  
or due 15<sup>th</sup> of ninth month of fiscal year

**NOTE: TAX RATE FOR 2016 IS 1.50%**

Payment Enclosed \$ \_\_\_\_\_

Federal ID Number

Taxpayer's Name & Address

TAX YEAR  
2016

*for office use only*

DATE RECEIVED \_\_\_\_\_

PAYMENT TYPE \_\_\_\_\_

FILING PERIOD 04 / 2016

AMT. REC'D \$ \_\_\_\_\_

FORM XQ-1 (B)

**CITY OF KENTON**  
**PO Box 220**  
**Kenton, OH 43326-0220**  
**419-673-1355**

**ESTIMATED TAX PAYMENT (Business)**

4<sup>th</sup> Quarter – Due on or before Dec 15, 2016 for calendar yr filers  
or due 15<sup>th</sup> of twelfth month of fiscal year

**NOTE: TAX RATE FOR 2016 IS 1.50%**

Payment Enclosed \$ \_\_\_\_\_

Federal ID Number

Taxpayer's Name & Address