

# IMPORTANT REMINDERS FOR TAX YEAR 2013

**The due date for filing a return is April 15, 2014.**

**Cash payments for income tax are no longer being accepted.** Payments may be made via check, money order or debit/credit card (in-office only, no phone or Internet debit/credit card payments).

If you are 65 years of age or older with no city taxable income, please mark the appropriate box on the tax return in Section A and provide proof of your age/type of income. Once you have provided this information, you will not be required to file a Kenton tax return in future years unless your type of income changes.

Effective for tax year 2012, the operating loss-carryforward was reduced from 5 years to 3 years.

**Effective 1/1/2012, the minimum late filing penalty is 5% per month (or part thereof) of the tax due at the time of filing or \$35.00 whichever is greater.**

**Effective 1/1/2012, the minimum refund (returned) is \$10.00. Overpayments less than \$10.00 will automatically be applied as a credit to the next tax year.**

This packet contains information for Individual Filers only. Business Filers may obtain a return by printing a form from our website ([www.kentoncity.com](http://www.kentoncity.com)) or by contacting the Tax Department.

Extension to file requests must be filed by April 15, 2014. The City of Kenton does not automatically receive copies of Federal extensions. An extension to file is not an extension to pay, therefore estimated taxes should be paid with the extension request to avoid non-payment penalty and/or interest. No extensions to file will be accepted after the due date (April 15, 2014).

2014 Estimated Payments are due on:

With your 2013 tax return (April 15, 2014) or by April 30, 2014

June 30, 2014

September 30, 2014

December 31, 2014

Just a reminder that the City of Kenton has mandatory filing. ***Even if you had no income, you must file a tax return.*** Please contact our office at 419-673-1355 for more information on filing your tax return.

No electronic filing of tax returns is available. ***If you have a tax preparer complete your Kenton Income Tax Return, you are responsible for submitting the return to the City of Kenton Income Tax Department.***

Before submitting your return, please verify that all the required information has been attached including W-2s showing Medicare wages and city tax(es) withheld, 1099s, Schedule C(s), Schedule E(s), documentation required for 2106 expense deduction and etc. An incomplete return is not a filed return and can subject your account to late filing penalties.