

2011 – KENTON CITY INCOME TAX – 2011

111 W Franklin Street, P.O. Box 220, Kenton, OH 43326-0220 ♦ DUE ON OR BEFORE APRIL 17, 2012

LATE FILING OF THIS RETURN SUBJECTS YOU TO INTEREST AND A **MINIMUM \$35.00 PENALTY**

For Assistance – Call 419-673-1355 or visit our website – www.kentoncity.com Make checks payable to City of Kenton

IF NAME OR ADDRESS IS INCORRECT MAKE NECESSARY CHANGES
(LIST BOTH NAMES & SOCIAL SECURITY NUMBERS IF FILING A JOINT RETURN)

TAXPAYER SSN: _____

SPOUSE SSN: _____

PHONE NUMBER: _____

IF YOU RENT, NAME AND ADDRESS OF LANDLORD: _____

IF YOU MOVED DURING THE YEAR, YOU MUST COMPLETE LINES BELOW:

DATE OF MOVE: _____

PRESENT ADDRESS: _____

PREVIOUS ADDRESS: _____

IMPORTANT: All Federal Schedules (including "Statements") and 1040 should be attached. Returns received without ALL completed schedules will be marked "INCOMPLETE" and returned to the taxpayer, along with any remittance enclosed with the return. **AN "INCOMPLETE" RETURN IS NOT A FILED RETURN AND CAN CAUSE LATE CHARGES!**

I AM NOT REQUIRED TO COMPLETE SECTION B OF THIS TAX RETURN BECAUSE:

- A**
- UNDER 18 YEARS OF AGE
 - TOTAL/PERMANENT DISABILITY
 - UNEMPLOYED
 - ONLY INCOME IS FROM NON TAXABLE SOURCE, LIST SOURCE _____
 - MOVED FROM KENTON PRIOR TO 1/1/2011, LIST DATE OF MOVE _____
 - TAXPAYER DECEASED, LIST DATE OF DEATH _____

65 YEARS OF AGE OR OLDER WITH NO CITY TAXABLE INCOME (indicate proof income status attached) _____

B

ATTACH W-2s HERE

EMPLOYER'S NAME	AMOUNT OF KENTON INCOME TAX (KENTON 3302) WITHHELD	TOTAL W-2 WAGES (Box 5 Medicare wages for most individuals)	Tax Office Use Only – Do not use this space

1. TOTAL (Attach all W-2s) 1A. _____ 1B. _____

1C. LESS EMPLOYEE BUSINESS EXPENSES. Copies of Federal Return (1040), Schedule A and 2106 MUST be attached. Worksheets WILL NOT be accepted.

1D. TOTAL TAXABLE WAGES (1B minus 1C)

- 2. INCOME OTHER THAN WAGES FROM WORKSHEETS ON REVERSE..... 2. _____
 - 3. TOTAL INCOME (ADD "TOTAL TAXABLE WAGES" FROM LINE 1D AND "OTHER INCOME" FROM LINE 2)..... 3. _____
 - 4. TAX – LINE 3 MULTIPLIED BY 1.50% (.0150)..... 4. _____
 - 5A. KENTON TAX WITHHELD (FROM 1A)..... 5A. _____
 - 5B. 2011 ESTIMATED PAYMENTS..... 5B. _____
 - NO CREDIT PERMITTED FOR TAXES PAID TO OTHER CITIES**
 - 5C. TOTAL TAX CREDITS (ADD 5A and 5B)..... 5. _____
 - 6. IF LINE 4 IS GREATER THAN LINE 5C ENTER BALANCE DUE (NOT LESS THAN \$1.00)..... 6. _____
 - 7. IF LINE 5C IS GREATER THAN LINE 4 ENTER OVERPAYMENT (NOT LESS THAN \$1.00)..... 7. _____
 - AMOUNT TO BE: REFUNDED \$ _____ (Minimum \$10) (OR CREDITED TO 2012 \$ _____
 - 8. PENALTY \$ _____ INTEREST \$ _____ (After April 17, 2012)..... 8. _____
 - 9. BALANCE DUE (ADD LINE 6 AND 8) Payable to City of Kenton..... 9. _____
- Payments may be made in person via check, money order, or debit/credit card. CASH WILL NOT BE ACCEPTED.*

DECLARATION OF ESTIMATED TAX FOR YEAR 2012

- 10. TOTAL ESTIMATED TAX FOR 2012 (1.50% MULTIPLIED BY KENTON TAXABLE INCOME)..... 10. _____
- 11. LESS CREDITS (INCLUDING PRIOR YEAR CREDIT FROM LINE 7)..... 11. _____
- 12. NET TAXES OWED..... 12. _____
- 13. AMOUNT PAID WITH THIS DECLARATION (1/4 OF LINE 12)..... 13. _____
- 14. TOTAL DUE (ADD LINES 9 AND 13)..... 14. _____**

C I certify I have examined this return including accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete. If this return was prepared by a Tax Preparer, I am authorizing them to disclose information concerning this return to the Kenton Tax Office. YES NO

Signature of Taxpayer or Agent Date

Signature of Spouse Date

Signature/Address of preparer (if other than taxpayer) Date

- W-2
- 1099
- 1040
- 2106
- SCH A
- SCH C
- SCH E
- SCH F
- SCH K-1
- OTHER

FOR TAX OFFICE USE ONLY

PAID _____

PRE-AUDITED BY _____ ON _____

AUDITED BY _____ ON _____

FILE DATE _____

WORKSHEET A – OTHER INCOME (As documented by Returns, Attachments, 1099s and Schedules)

TYPE	LOCATION	Net Taxable Gain From Fed. Schedule or Income Amount	Net Taxable Loss From Fed. Schedule or Income Amount
Proprietorship (Schedule C)			
Rental Income (Schedule E)			
Recapture of Depreciation on Sale of Rental Property (Schedule 4797)			-----N/A-----
Reportable Partnership Income (Schedule E/K-1)			
Farm Income (Schedule F)			
1099 Income (not reported on Schedule C)			-----N/A-----
Prior Year Losses Carried Forward			
TOTAL TO LINE 2 ON REVERSE			

In no case may business losses be taken against wages or other compensation earned as an employee.

Only the resident partner's share of partnership or S-Corp income or losses not attributable to Kenton should be included on this return.

SCHEDULE Y – BUSINESS ALLOCATION FORMULA

The Business Allocation Formula is to be used by taxpayers who have a place or places of business outside Kenton to determine the portion of the net profits attributed to that part of the business within the boundaries of Kenton. **Businesses located wholly within the Kenton city limits must include copies of tax returns filed and paid in other cities in order to allocate less than 100% to Kenton.**

	A. LOCATED EVERYWHERE	B. LOCATED IN KENTON	C. PERCENTAGE (B/A)
Step 1. Average original cost of real and tangible personal property.....	\$ _____	\$ _____	
Gross annual rentals multiplied by 8.....	_____	_____	
Total Step 1.....	\$ _____	\$ _____	_____ %
Step 2. Gross receipts from sales and work or services.....	\$ _____	\$ _____	_____ %
Step 3. Total qualifying wages, salaries, commissions and other compensation for all employees.....	_____	_____	_____ %
Step 4. Totals.....	\$ _____	\$ _____	_____ %
Step 5. AVERAGE PERCENTAGE (Divide total percentages by number of percentages used.) Multiply by Net Taxable Gain from Federal Schedule C and enter on Worksheet A.			_____ %

SCHEDULE H – OTHER INCOME NOT INCLUDED ON FEDERAL SCHEDULES

RENTAL INCOME (if a Federal Return is not required)

1. Location of Property	2. Amount of Rent Received	3. Mortgage Interest Payment	4. Repairs	5. Other Expenses	6. Total Expenses (add boxes 3, 4 & 5 together)	7. Total Income or Loss (subtract box 6 from box 2)

INCOME FROM SALES OR SERVICES (if a Federal Return is not required)

1. Type of Products Sold or Services Provided	2. Total Received from Customers	3. Total Paid for Products or Materials	4. Total Income or Loss (subtract box 3 from box 2)

Enter Total Income or Loss (Box 7 for Rental Income and/or Box 4 for Income from Sales and Service) under "Other Income" on Worksheet A.

GENERAL INFO

Having trouble filling out your return?

We recommend you contact a qualified tax preparer to assist you since the City of Kenton Income Tax Division cannot complete your return.

Incomplete returns will be returned to the taxpayer and may subject your account to late filing penalties.

To avoid late filing penalties, tax returns should be filed by April 17, 2012 even if you are unable to pay your taxes in full at that time.

Effective for Tax Year 2010, no credit is allowed for taxes paid to other cities. If you work outside the City of Kenton, you should make estimated payments on your tax liability to avoid a large balance due at filing.

A rental property within the City of Kenton is considered a business within the City and a tax return is required even if no tax is due.

Kenton is a mandatory filing city – this means that a tax return is required even if no tax is due.

Check, money orders and debit/credit cards accepted for in-office payments. **NO CASH ACCEPTED.**