

JOB DESCRIPTION

CITY OF KENTON

Department: Safety
Division: Fire

CLASSIFICATION	Firefighter
TITLE:	

FLSA STATUS:	Non-Exempt	EMP. STATUS:	Full-time
EXEMPTION	Not	PERM/TEMP/	Permanent
TYPE:	Applicable	SEASONAL	
BARGAINING	IAFF	REPORTS TO:	Fire Captain
UNIT:			

DISTINGUISHING JOB CHARACTERISTICS

Responds to alarms to fights and extinguishes fires, and to save lives and property.

ESSENTIAL DUTIES AND RESPONSIBILITIES

To perform this job successfully, an individual must be able to satisfactorily perform each essential duty listed below. Reasonable accommodations will be made for disabled persons, covered by the Americans With Disabilities Act, in accordance with the requirements of that Act.

Responds to fire emergencies and fights fire to protect lives and property. Extinguishes fires and rescue persons trapped in burning buildings or other facilities. Renders emergency first aid and CPR to injured persons as appropriate. Ventilates fires, lays and connects hose lines, opens and closes nozzle to adjust spray, operates pumper aerial ladder, utilizes chemical fire extinguishers, etc.

Removes furniture, mops floors, removes debris and otherwise strives to salvage building and furnishings when fire has been extinguished.

Investigates calls regarding potential fire hazards such as gas leaks, fumes, smoke and other signs to locate source and to prevent fire outbreak, if possible.

Conducts fire prevention activities. Assists in Inspection of commercial properties to identify possible fire hazards and violations, and reports violations to Fire Captain.

Participates in designing pre-fire plans. Evaluates building layout, reviews emergency plans, notes chemicals used and stored, determines how chemicals react to water, heat and fire repellents, determines location of gas and electric shutoffs, records types of sprinkler systems, determines demographics of persons occupying building and records other documentation.

Inspects fire hydrants and conducts pressure and flow tests.

Checks fire equipment and conducts tests to ensure proper operating condition. Inspects hoses, refills oxygen tanks, checks vehicle fluid levels, tire pressures, lights, fuel, brakes, and performs other routine mechanical maintenance. Washes trucks, dries and stores fire hoses, etc.

Maintains good relations with general public. Answers questions, provides directions, offers prompt assistance as necessary. Participates in fire public relations activities as directed such as fire safety education speeches.

Maintains and improves individual firefighting knowledge and skills. Participates in training programs and conferences to learn new or revised methods and procedures. Learns effective use of equipment and maintains skill in safe and effective use of firefighting equipment. Participates in practice firefighting sessions to sharpen skills.

Performs routine maintenance of city firehouse and contents. Sweeps and waxes floors, washes windows, cuts grass, shovels snow, cleans kitchen, and performs other routine custodial and maintenance tasks.

Prepares records, reports and other documentation reflecting work performed, incidences during fire runs, hydrant check results, and other information as required.

OTHER DUTIES AND RESPONSIBILITIES

SCOPE OF SUPERVISION

Direct: None

Indirect: None

EQUIPMENT OPERATED

Fire Truck; ladders; hoses; axes; fire extinguishers; and other firefighting equipment and tools.

CONTACTS WITH OTHERS

General public; law enforcement representatives; Firefighters from other departments.

CONFIDENTIAL DATA

Arson Investigations.

WORKING CONDITIONS

Normally good working conditions but with occasional exposure to intense heat from fires, and exposure to wet, cold, and other inclement weather conditions. Occasional exposure to dirt, smells and a myriad of other unpleasant situations. Occasionally exposed to life-threatening or other dangerous situations and extreme stress.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of: firefighting methods; fire safety procedures; fire suppression and fire prevention; fire apparatus and tool operation and maintenance; public relations; city geographical layout and landmarks; city fire codes; fire inspection procedures; CPR; First Aid.

Ability to: learn the principles and techniques and to develop the skills necessary to perform firefighting work; react with sound judgment and courage; exhibit good physical condition and emotional stability; endure vigorous physical activity for variable lengths of time; promote good relations with the general public; prepare basic work reports; recognize unusual or threatening conditions and take appropriate action under extreme stress;; develop and maintain effective working relationships with associates, law enforcement agencies, other fire departments and general public; work as a team member during firefighting actions; apply fire code to practical situations and identify violations.

Skill in: operation of emergency vehicles; use of firefighting equipment; CPR; First Aid.

